

APPLICATION FOR EMPLOYMENT

(FILL IN ALL BLANKS)

Date: _____

Name (Last, First, Middle) _____

Address _____ City _____ State _____ Zip _____

Telephone () _____ Soc Sec No _____

How long have you lived at this address? _____ U.S. Citizen? _____

Are you 16 or older? _____ Do you have transportation? _____ Explain _____

Married _____ Single _____ What days are available to work? _____ What hours _____

Do you know anyone who works for this company? _____ Have you ever applied with this company _____

Parents Full Name and Address: _____

Father's Occupation _____ Mother's Occupation _____

Have you ever been convicted of a crime? _____ If so, please explain _____

Have you ever served in the armed forces? _____ From _____ To _____ Branch of Service _____

Duties _____ Rank or rating at time of enlisting _____ Rating at time of discharge _____

Is there any additional information involving a change of your name or assumed name that will permit us to check your work record _____

If yes, please explain, _____

A good attendance record is an important part of every employees overall performance. Do you know of any reason you may not be able to comply with an attendance policy? If so, please explain. _____

EDUCATION

SCHOOL	Date-Mo/Yr		Name of School	City	Courses	Did you graduate?
	From	To				
High						
College						
Other						

EXPERIENCE

(Enter Current Job First)

List **ALL** previous employment. Use back of page if necessary

Name/Address of Company	Date-Mo/Yr		List of Duties	Total Starting Annual Comp	Total Ending Annual Comp	Reason for Leaving
	From	To				

PREVIOUS EMPLOYMENT REFERENCES

(Immediate Supervisors NOT Relatives or Friends)

Name	Address/Phone	Occupation

I agree that all the information I have given on this application is accurate and nothing pertinent has been left out. This company is an equal opportunity employer. Discrimination is prohibited by: Civil Rights Act of 1964, the Age Discrimination Employee Act and Statute prohibiting discrimination because of race, color, religion, sex, national origin, handicap, age or on the basis of citizenship or "intended citizenship".

I Understand and agree, if I am hired, I will be on a probation period for the first 90 days. It is agreed that if I am employed such employment will be at the will of either party and no contract of employment shall exist.

I give this company approval to pursue any additional information from any party in order to verify facts stated above and I understand and agree that if any of the above Information is false, it will be reason for my immediate dismissal from this company. I hereby release all such former employers, persons, firms or corporations from any liability whatsoever arising out of the disclosure of any information relating to my employment. I authorize a thorough investigation to be made in connection with this application concerning my character, general reputation, employment and education background, and criminal record, whichever may be applicable.

I understand what this investigation may include and I hereby authorize the release of documents and personal interviews with third parties, such as prior employers, family members business associates, financial sources, friends, neighbors or others with whom I am acquainted. It is understood that, as a condition of initial or continued employment, I agree to submit to such lawful examinations, medical, substance abuse, or other, as may be required by the company. The company will pay the reasonable cost of any such examination which may be required.

Applicant Signature _____ Interviewer Signature _____ Date: _____